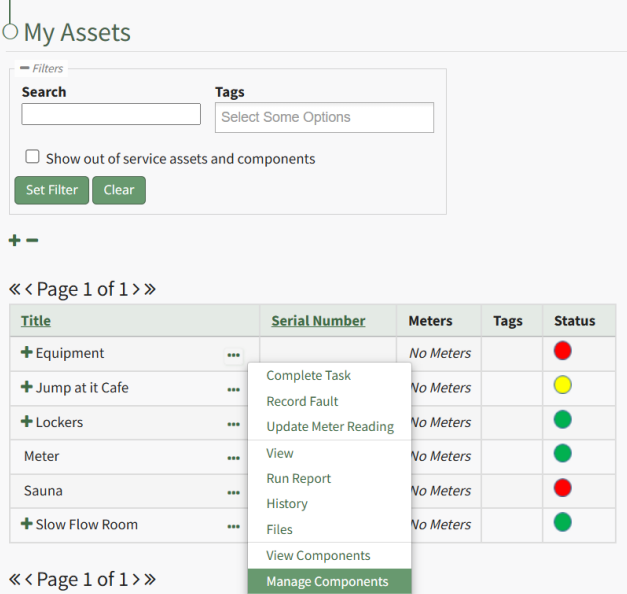


View All Component's on an Asset's Task Schedule Page

To view all component's tasks on an asset's task schedule page, open the Task Schedule Page of the asset whose components you wish to view.

How To: View an Asset's Task Schedule

To view an asset's task schedule, open the Manage Assets Page in the Assets Module on the Main Menu. Use filters as needed and identify the asset/component whose task schedule you wish to view. Click the three-dot icon to the right of the asset title opening the Asset Management Context Menu.



The screenshot shows the 'My Assets' interface. At the top, there is a search and filter section with a 'Search' input field, a 'Tags' dropdown menu, and a checkbox for 'Show out of service assets and components'. Below this is a table of assets. The table has columns for 'Title', 'Serial Number', 'Meters', 'Tags', and 'Status'. The 'Slow Flow Room' asset is selected, and its context menu is open, showing options like 'Complete Task', 'Record Fault', 'Update Meter Reading', 'View', 'Run Report', 'History', 'Files', 'View Components', and 'Manage Components'.

Title	Serial Number	Meters	Tags	Status
+ Equipment	...	No Meters		Red
+ Jump at it Cafe	...	No Meters		Yellow
+ Lockers	...	No Meters		Green
Meter	...	No Meters		Green
Sauna	...	No Meters		Red
+ Slow Flow Room	...	No Meters		Green

Select the "Manage Components" option, opening the Manage Asset Components Page. Select the three-dot icon to the right of the asset/component you wish to add interim notes to and select Task Schedule from the context menu.

Manage Components of Equipment + ⋮

Filters

Search

Tags

Show archived assets Show out of service assets and components

+ -

« < Page 1 of 1 > »

Title	Serial Number	Meters	Tags	Status
Equipment		No Meters		●
↳ Bench Press		No Meters		●
↳ Bench Press Machine #1		No Meters		●
↳ Bench Press Machine #2		No Meters		●
↳ Cybex Cable Crossover		No Meters		●
↳ Hack Squat Machine		No Meters		●
↳ Hammer Strength Iso-Lateral DY Row		No Meters		●
↳ Pec Fly and Rear Delt		No Meters		●

- Complete Task
- Record Fault
- Update Meter Reading
- Task Schedule**
- Run Report
- History
- Files
- Edit
- Manage Assignments

This opens the asset's Task Schedule Page.

Task Schedule for Equipment ⋮

Assets > Manage Assets > Equipment > Tasks

Equipment ⋮ 🔍 📌 🔔

Meters

No Meters

Filters

Search

Tags

Show completed tasks Show generator tasks

« < Page 1 of 1 > »

<input type="checkbox"/>	Title	Type	Tags	Deferred/Suspended	Last Performed	Details
<input type="checkbox"/>	Inspect all joints for appropriate tightness 🔍 (0) 📌 🔔 ⋮	Regular		No	2026-01-12 08:31:04	● Ad Hoc (No triggers have been defined)
<input type="checkbox"/>	Oil joints 🔍 (0) 📌 🔔	Regular		No	2026-01-12 08:31:04	● Ad Hoc (No triggers have been defined)

Task Schedule for Equipment ⋮

Equipment ⋮ 🔍 📌 🔔

Meters

No Meters

Filters

Search

Tags

Show completed tasks Show generator tasks

« < Page 1 of 1 > »

<input type="checkbox"/>	Title	Type	Tags	Deferred/Suspended	Last Performed	Details
<input type="checkbox"/>	Inspect all joints for appropriate tightness 🔍 (0) 📌 🔔 ⋮	Regular		No	2026-01-14 12:09:58	● Ad Hoc (No triggers have been defined)
<input type="checkbox"/>	Inspect all joints for lubrication 🔍 (0) 📌 🔔	Regular		No	Never	● Ad Hoc (No triggers have been defined)
<input type="checkbox"/>	Oil joints 🔍 (0) 📌 🔔	Regular		No	2026-01-14 12:09:58	● Ad Hoc (No triggers have been defined)

Click the "View Components" button below the page header and the Task Schedule Table will now include any tasks associated with components of the parent asset.

Task Schedule for Equipment ⋮

Equipment 🔍 🔒 🔗

Refresh Status Take out of service Hide Components View Cost and Time

Meters
No Meters

Add Task Create Permissive Group Apply Task Template

Filters

Search Tags

Set Filter Clear

With Selected Show completed tasks Show generator tasks

<< Page 1 of 1 >>

<input type="checkbox"/>	Title	Type	Tags	Deferred/Suspended	Last Performed	Details
<input type="checkbox"/>	Inspect all joints for appropriate tightness 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:09:58	Ad Hoc (No triggers have been defined)
<input type="checkbox"/>	Inspect all joints for lubrication 🔍 (0) 🔗	Regular	...	No	Never	Ad Hoc (No triggers have been defined)
<input type="checkbox"/>	Lubricate machine (Pec Fly and Rear Delt) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:11:03	Every Month (Next due on 2026-02-14)
<input type="checkbox"/>	Lubricate machine (Hammer Strength Iso-Lateral DY Row) 🔍 (0) 🔗	Regular	...	No	2026-01-14 16:30:51	Every Month (Next due on 2026-02-14)
<input type="checkbox"/>	Lubricate machine (Bench Press) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:10:15	Every Month (Next due on 2026-02-14)
<input type="checkbox"/>	Lubricate machine (Hack Squat Machine) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:10:50	Every 2 Days (Next due on 2026-01-16)
<input type="checkbox"/>	Lubricate machine (Seated Calf Raise) 🔍 (0) 🔗	Regular	...	No	2023-12-06 15:53:01	Every Month (Overdue since 2024-01-06)
<input type="checkbox"/>	Lubricate machine (Cybex Cable Crossover) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:10:31	Every Month (Next due on 2026-02-14)
<input type="checkbox"/>	Oil joints 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:09:58	Ad Hoc (No triggers have been defined)
<input type="checkbox"/>	Wipe down machine (Pec Fly and Rear Delt) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:11:03	Every Day (Next due on 2026-01-15)
<input type="checkbox"/>	Wipe down machine (Hammer Strength Iso-Lateral DY Row) 🔍 (0) 🔗	Regular	...	No	2023-12-06 15:53:01	Every Day (Overdue since 2023-12-07)
<input type="checkbox"/>	Wipe down machine (Bench Press) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:10:15	Every Day (Next due on 2026-01-15)
<input type="checkbox"/>	Wipe down machine (Hack Squat Machine) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:10:50	Every Day (Next due on 2026-01-15)
<input type="checkbox"/>	Wipe down machine (Seated Calf Raise) 🔍 (0) 🔗	Regular	...	No	2023-12-06 15:53:01	Every Day (Overdue since 2023-12-07)
<input type="checkbox"/>	Wipe down machine (Cybex Cable Crossover) 🔍 (0) 🔗	Regular	...	No	2026-01-14 12:10:31	Every Day (Next due on 2026-01-15)

Select the "Hide Components" button beneath the page header to revert back to the Task Schedule strictly for the parent asset.

Revision #2

Created 2026-01-14 22:48:44 UTC by Mitzi Orkus

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