

View a Dispatch Log

To view a dispatch log, go to the Home Page of the Dispatch Module. Click the ID or Title of the specific dispatch whose read-only orders you wish to view.

Dispatches Dispatch > Home

[New Dispatch](#)

Show: Creating / Active

Dispatch	Title	Status	Tags
#3	Compressor Installation	Scheduled	open
⚠ #2	Skid Re-Assignment	Scheduled	open
#1	New Skid Install	Creating	

This opens the specified dispatch's detail page.

#2 - Skid Re-Assignment Scheduled [📄](#) [📅](#) [📧](#) [📁](#) [open](#)

Itinerary 📍 ⊕

- On Site Promotion
 - ✓ Started: 2025-12-30 12:30 CST
 - Finish: 2026-01-14 19:15 CST
 - Minor incident observed by manager

People + 👤 ⊕
M Orkus

Certifications + ⊕

Documents + 📄 ⊕
[Assessment](#)
[AnnualCheck](#)

Assets + ⊕
[Test Asset](#)

Actions + ⊕

Reports + ⊕

Forms + ⊕

Distribution List + ⊕
▪ From SAM Admins (2)
Note: An individual will be listed only once, even if they are in multiple pre-defined distribution lists.

Approvers + ⊕
Ready To Dispatch Supervisor
Canceled Admin

Click the book icon in the header row to open the Dispatch log showing all dispatch activity, along the with time/date stamp and the user who made the entry.

#2 - Skid Re-Assignment Log Dispatch > Dispatch #2 > Log

Date	User	Entry
2026-01-02 15:39:50	Mitzi Orkus (morkus)	Status changed to Scheduled
2026-01-02 15:39:50	Mitzi Orkus (morkus)	The dispatch was edited
2025-12-30 22:23:41	Mitzi Orkus (morkus)	Dispatch Started at at Tue Dec 30 2025 12:30
2025-12-30 22:18:23	Mitzi Orkus (morkus)	Dispatch Started at at Tue Dec 30 2025 12:30
2025-12-30 21:09:49	Mitzi Orkus (morkus)	The dispatch was edited
2025-12-29 20:14:02	Mitzi Orkus (morkus)	The dispatch was edited
2025-12-29 19:59:04	Mitzi Orkus (morkus)	The dispatch was edited
2025-12-29 19:44:31	Mitzi Orkus (morkus)	Dispatch was created

Revision #2

Created 2026-01-03 23:39:28 UTC by Mitzi Orkus

Updated 2026-01-08 15:43:16 UTC by Mitzi Orkus