

Sign Out Individuals when In Muster Mode

Once muster mode has been activated, individuals can be signed out rather than accounted for if needed. To do so, select the checkboxes to the left of the individuals you wish to sign out.

Selecting the checkbox in the top row will select all entries.

Event Attendance : Muster

Mustering initiated: Wed Nov 12 2025 at 11:06 AM by Mitzi Orkus
Mustering has been in progress for 2 minutes.
Accounted For: 0 / 6

View Muster Link and QR Code

Deactivate Muster Mode

Not Yet Accounted For

Show everyone

Mark Checked as Accounted For

Mark Checked as Signed Out

Mark Older Than as Accounted For

Refresh Table

Show

250

entries

Search:

☐	First and Last Name	Accounted for Time	Who Accounted for Them	Marked as Accounted For	Muster	Sign Out
☐	Ava Martinez			No	Account For	Mark as signed out
☒	Ava Martinez			No	Account For	Mark as signed out
☐	Sophia Taylor			No	Account For	Mark as signed out
☒	Sophia Taylor			No	Account For	Mark as signed out
☐	William Anderson			No	Account For	Mark as signed out
☒	William Anderson			No	Account For	Mark as signed out

Showing 1 to 6 of 6 entries

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Click the “Marked Checked Out as Signed Out” button above the table.

Event Attendance : Muster

Mustering initiated: Wed Nov 12 2025 at 11:06 AM by Mitzi Orkus
Mustering has been in progress for 3 minutes.
Accounted For: 3 (0) / 6

View Muster Link and QR Code

Deactivate Muster Mode

Not Yet Accounted For

Show everyone

Mark Checked as Accounted For

Mark Checked as Signed Out

Mark Older Than as Accounted For

Refresh Table

Show

250

entries

Search:

☐	First and Last Name	Accounted for Time	Who Accounted for Them	Marked as Accounted For	Muster	Sign Out
☐	Ava Martinez			No	Account For	Mark as signed out
☐	Ava Martinez			No	Account For	Unmark as signed out
☐	Sophia Taylor			No	Account For	Mark as signed out
☐	Sophia Taylor			No	Account For	Unmark as signed out
☐	William Anderson			No	Account For	Mark as signed out
☐	William Anderson			No	Account For	Unmark as signed out

Showing 1 to 6 of 6 entries

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The summary box at the top of the muster page now shows those individuals that were signed out as (indirectly) accounted for.

If an individual was signed out in error, you can select the “Unmark as Signed Out” button to correct the issue.

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