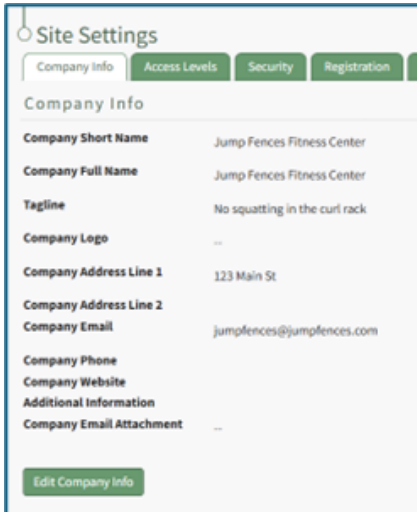


# Edit Company Info

To edit company information, open the Company Info Tab from the Site Settings Page in the Site Settings Module.



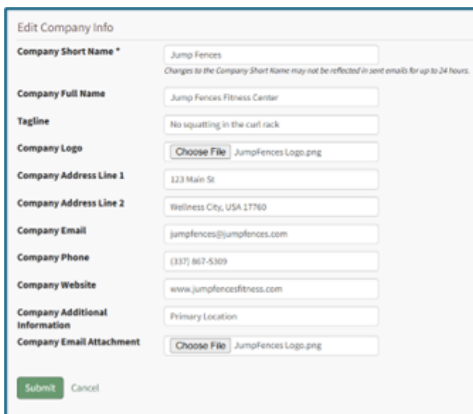
The screenshot shows the 'Site Settings' page with the 'Company Info' tab selected. The page displays the following information:

Company Short Name	Jump Fences Fitness Center
Company Full Name	Jump Fences Fitness Center
Tagline	No squatting in the curl rack
Company Logo	...
Company Address Line 1	123 Main St
Company Address Line 2	
Company Email	jumpfences@jumpfences.com
Company Phone	
Company Website	
Additional Information	
Company Email Attachment	...

At the bottom of the page, there is a green button labeled 'Edit Company Info'.

Select the “Edit Company Info Button” opening the Edit Company Info Page.

Add or make changes to Company Info as desired. Notes on possible inputs can be found under the Company Info Tab Heading. [WIKI LINK COMPANY INFO TAB](#)



The screenshot shows the 'Edit Company Info' page with the following fields:

Company Short Name *	Jump Fences
<small>Changes to the Company Short Name may not be reflected in sent emails for up to 24 hours.</small>	
Company Full Name	Jump Fences Fitness Center
Tagline	No squatting in the curl rack
Company Logo	<input type="button" value="Choose File"/> JumpFences Logo.png
Company Address Line 1	123 Main St
Company Address Line 2	Wellness City, USA 17160
Company Email	jumpfences@jumpfences.com
Company Phone	(337) 867-5309
Company Website	www.jumpfencesfitness.com
Company Additional Information	Primary Location
Company Email Attachment	<input type="button" value="Choose File"/> JumpFences Logo.png

At the bottom of the page, there are two buttons: 'Submit' and 'Cancel'.


Click “Cancel” to return to the Company Info Tab without making any changes.

Select the “Submit” button and return to the Company Info Tab. The changes made and saved are now reflected on the Company Info Tab.

Site Settings

Company Info Access Levels Security Registration Email

Company Info

Company Short Name	Jump Fences
Company Full Name	Jump Fences Fitness Center
Tagline	No squatting in the curl rack
Company Logo	
Company Address Line 1	123 Main St
Company Address Line 2	Wellness City, USA 17760
Company Email	jumpfences@jumpfences.com
Company Phone	(337) 867-5309
Company Website	www.jumpfencesfitness.com
Additional Information	Primary Location
Company Email Attachment	JumpFences Logo.png

[Edit Company Info](#)

Revision #3

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