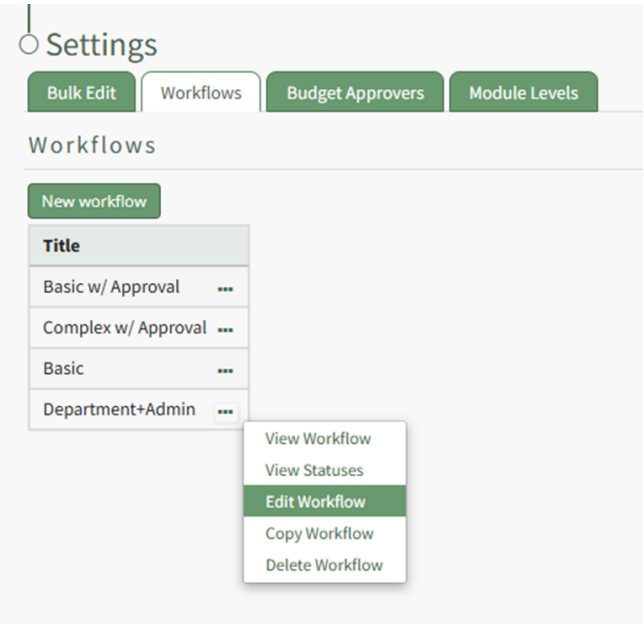
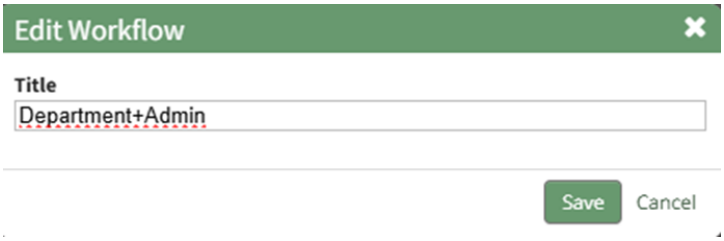
Edit a Workflow

> The default workflows (Basic, Basic with Approval, and Complex with Approval) cannot be edited.

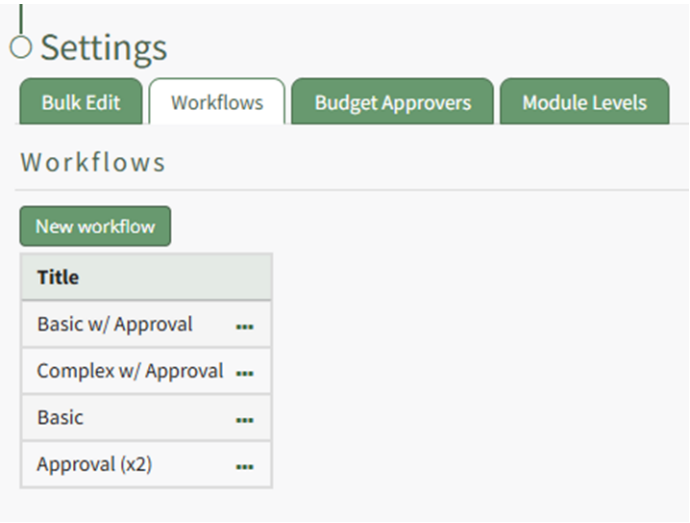
To edit a workflow, open the Workflows Tab on the Settings Page of the Action Module. Click the three-dot icon to the right of the Workflow title you wish to edit, opening the Workflow Context Menu.



Select “Edit Workflow”. This opens the Edit Workflow Modal.



Make any desired changes to the title of the workflow, and select the “Save” button.



Your title changes will now be reflected in the Workflow Title Table visible on the Workflows tab.

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