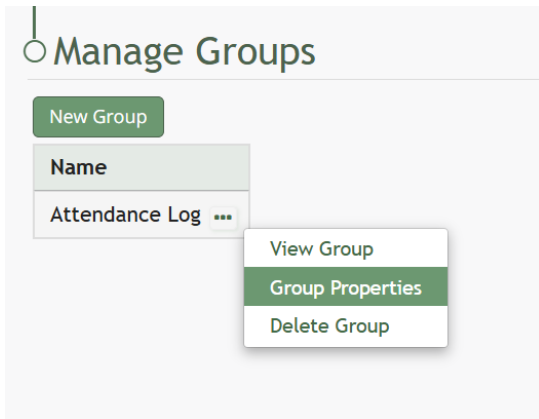
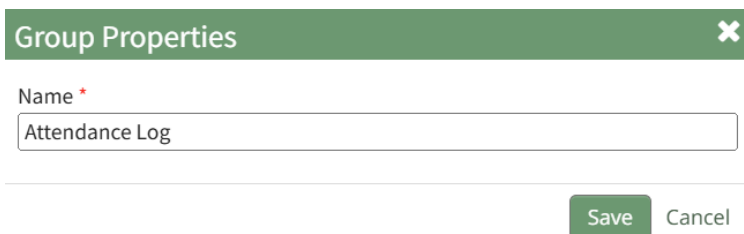


Edit a Forms Groups

To edit a group in the Forms Module, select Groups on the Main Menu and go to the Manage Groups Page in the Forms Module. Click the three-dot icon to the right of the forms group you wish to edit opening the form group context menu.



Select "Edit Group" opening the Edit Group Modal.

The image shows a screenshot of the 'Group Properties' modal. The modal has a dark green header with the text 'Group Properties' and a close button (an 'x' icon). Below the header, there is a label 'Name *' followed by a text input field containing the text 'Attendance Log'. At the bottom of the modal, there are two buttons: 'Save' (highlighted in green) and 'Cancel'.

Edit the group name as desired and select "Save" when done.

The name change will now be reflected in title on the Form Groups Table.

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