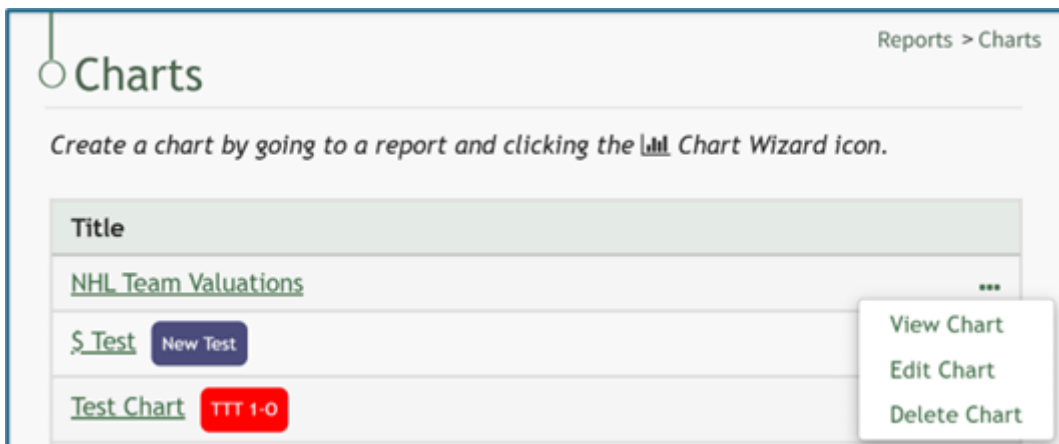


Edit a Chart

To edit a chart, go to the Charts Page of the Reports Module.

To be able to edit a chart, you must be the individual who created the chart.



Click the three-dot icon to the right of the chart you wish to edit and select “Edit Chart”. This opens the Chart Wizard, where the data type, values for the independent and dependent axis, chart type, chart size, chart title, and tags can be edited. If you select the “Share this Chart” checkbox, anyone who can view the report the chart is based will have access to the chart.

Individuals will only see the data they have access to.

Chart Wizard : NHL Team Valuations

Data Type *
 Representative

Column(s) for Labels *
 Team

Column for Values *
 Valuation (in mil USD)

Merge columns with the same label

Chart Type *
 Bar Chart (Horizontal)

Chart Size *
 Medium

Chart Title (only needed for saving)
 NHL Team Valuations

Tags
 Select Some Options

If you share this chart, anyone who can view the report "DED - Form for Trending Chart (NHL Team Valuations in mil USD)" will have access to this chart, but they will only see data they have access to.

Share this chart

View Chart Save Chart Close

Make the desired edits to the chart. Select the “View Chart” button to preview your edits.

Chart Wizard : NHL Team Valuations

Data Type *
 Representative

Column(s) for Labels *
 Team

Column for Values *
 Valuation (in mil USD)

Merge columns with the same label

Chart Type *
 Bar Chart

Chart Size *
 X-Large

Chart Title (only needed for saving)
 NHL Team Valuations

Tags
 Select Some Options

If you share this chart, anyone who can view the report "DED - Form for Trending Chart (NHL Team Valuations in mil USD)" will have access to this chart, but they will only see data they have access to.

Share this chart

When you are satisfied with your edits, select the “Save Changes” button. A confirmation modal states, “The chart has been saved,” and you will be redirected to the Charts Page.



Revision #1

Created 2025-12-05 20:44:49 UTC by Mitzi Orkus

Updated 2025-12-05 20:46:14 UTC by Mitzi Orkus