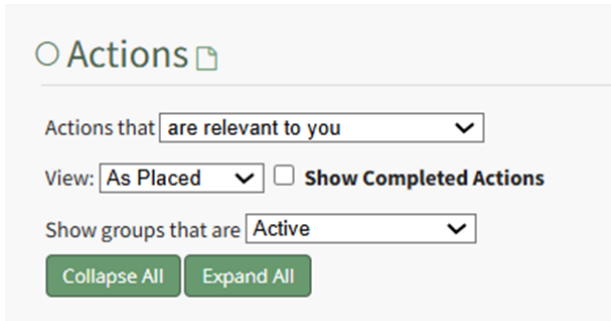


Delete an Action Comment

To delete a comment associated with an action, go to the Actions Home Page.



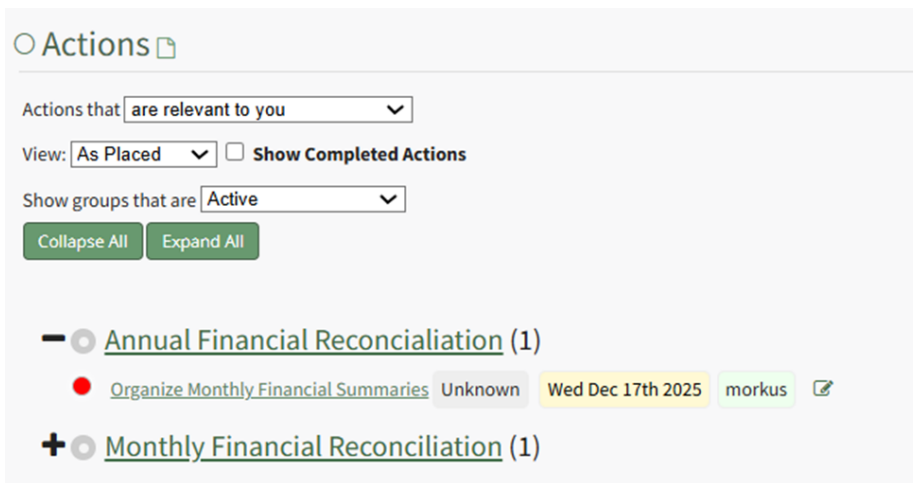
○ Actions 

Actions that

View: ☐ Show Completed Actions

Show groups that are

If filtering by user, select the action title. If filtering by due date or groups ("As Placed"), use the filters to pull up the relevant due date or Action Group and expand them to display the actions.



○ Actions 

Actions that

View: ☐ Show Completed Actions

Show groups that are

— ○ Annual Financial Reconciliation (1)

● Organize Monthly Financial Summaries Unknown Wed Dec 17th 2025 morkus 

+ ○ Monthly Financial Reconciliation (1)

Click the Title Link of the action you wish to delete comments from, opening the specific action.

Organize Monthly Financial Summaries

Wed Dec 17th 2025

In Annual Financial Reconciliation

Action created by Mitzi Orkus (morkus) on Tue Dec 16th 2025

Status: Unknown

Assigned To: morkus

Approver(s): Unassigned

Interested:

Parties: Unassigned

Files

Drag and drop or click for advanced options

No files have been uploaded

Actions Taken / Comments

Mitzi Orkus / Tue Dec 16th 2025 at 2:05 PM

Mitzi Orkus (morkus) was assigned

Mitzi Orkus / Mon Dec 22nd 2025 at 7:44 PM

Must be completed and submitted to admin before end of the year.

Add a comment

Add

To delete a comment, click the trash can icon on the header row of the specific comment.

Mitzi Orkus / Mon Dec 22nd 2025 at 7:44 PM

This opens the Delete Comment Modal. You have the option to include a reason for the deletion.

The deletion confirmation modal asks, “Are you sure you wish to delete this comment?” Select “Confirm” and an error appears.

INVALID REQUEST

This is a software bug the development team is aware and will be changed soon.

The Delete Comment Modal remains. Input any reasons for deleting the comment.

Delete Comment

(Optional) Reason for deletion

Warning: Once deleted, this comment cannot be recovered.

Delete Cancel

Click delete and a popup confirms that the comment was deleted. (There is no deletion confirmation modal.)

COMMENT HAS BEEN DELETED



The comment is now permanently deleted. The comment box is still visible, and the reason for the deletion now shows instead of the original comment.

Mitzi Orkus / Mon Dec 22nd 2025 at 7:44 PM

[Deleted By Mitzi Orkus (morkus) on 2025-12-23 16:25:56]

Note: Not relevant.

Revision #6

Created 2025-12-29 23:52:06 UTC by Mitzi Orkus

Updated 2026-06-06 03:24:41 UTC by Mitzi Orkus