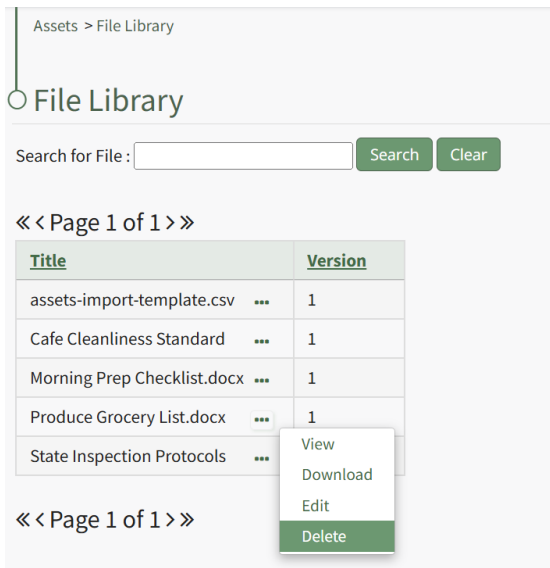
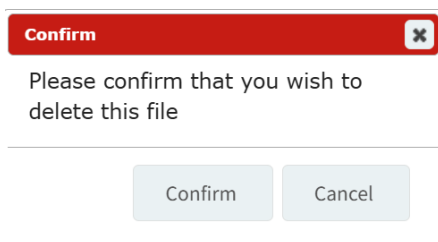


Delete a File From the File Library

To delete a file from the Asset Module's File Library, select the Files Page in the Assets Module on the Main Menu. Click the three-dot icon to the right of the file you wish to delete from the File Library Table to open the Files Context Menu.



Select "Delete" from the context menu opening a Delete File Confirmation Modal which states, "Please confirm that you wish to delete this file."



Click the "Confirm" button and a pop up will confirm that the file has been deleted.

A file cannot be deleted unless it is not referenced by anything.

Revision #2

Created 2026-01-13 22:40:01 UTC by Mitzi Orkus

Updated 2026-01-23 17:07:37 UTC by Mitzi Orkus