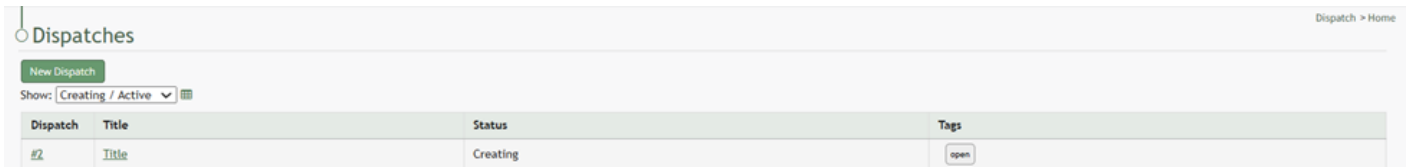
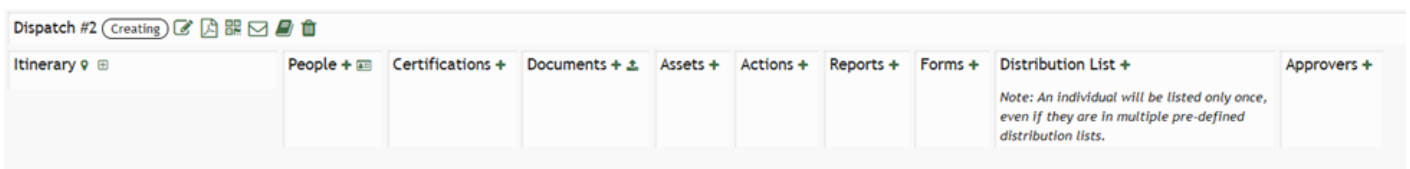


Add Certifications to a Dispatch

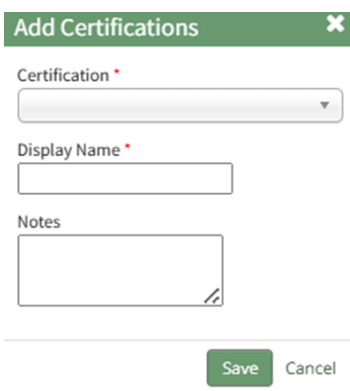
To add certifications to a dispatch, open the specific dispatch you wish to add certifications to. Go to the Dispatch Module Home Page and alter the filter view as needed. Click the Dispatch Number or Title to open the specific dispatch details page.



Certifications can be added to a dispatch by selecting the plus sign icon to the right of the Certifications column header.



This opens the Add Certifications Modal.



Certifications can be selected from the dropdown menu. Edit the display name as desired, and add any notes relevant to the certification.

Select "Save" and the certification now shows on the dispatch.

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