

Add a Database Rule

To add a database rule, go to the Home Page in the Database Module.

Databases Database > Home

Create Database

Filter Show databases in groups

Title	
[KAStrack] Locations	...
Main Branch Admin Closet	...
Stock Database	...
Stock Supplies	...
Unique Identifier Database	...

- View Database
- Add Entry
- Manage Entries
- Fields
- Rules
- Upload CSV
- Database Properties
- Copy Database
- Delete Database

Click the three dot (...) icon to the right of the database you want to edit to open the context menu. Select "Rules" opening the Rules Tab that contains the Rules Table.

Before any rules are created, the Rules Table will show the fields rule name, conditions, actions and status with no entries.

Rules for database 'Stock Supplies' Database > Rules For Stock Supplies

Fields Rules

New Rule Filter Rules:

Rule Name	Conditions	Actions	Status
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Select the "New Rule" button opening the New Database Rule Modal.

New Database Rule ✕

Rule Name *

Description

Status *
Active ▼

Conditions +
Always run (No conditions have been defined)

Actions +
No Actions Defined

Save Cancel

Input a Rule Name, a required field.

Select a status from the dropdown menu: Active or Inactive. This is a required field.

Click the plus icon to the right of Conditions to add a condition to the rule, expanding the section for the input of the trigger, what must be true, and what happens if it is true.

Conditions

Shelf ▼

Is Equal To ▼

Enter Value ▼

Case Sensitive

Save Cancel

Once the condition has been entered, select “Save” to return to the New Database Rule Modal.

Conditions

Shelf = 'Floor' ✓ ✗ +

+

The condition created will show in the modal.

As many conditions as desired can be entered, as well as none at all.

Click the plus sign to the right of the Actions to add an action to the rule, expanding the section to all for the configuration of the action to be taken when the conditions are met.

Once the rule as been entered, select “Save” to return to the New Database Rule Modal.

New Database Rule
✕

Rule Name *

Status *

Active
▼

Conditions

Shelf = 'Floor' ✔ ✖ +
+

Actions +

- Hide fields: Bin. When hiding, reset fields to default ✔ ✖

Save
Cancel

The action will show in the modal.

Select "Save". A popup will confirm that the rule was saved. It will now show in the Rules Table.

○ Rules for database 'Main Branch Admin Closet'
⋮

Fields

Rules

New Rule
Filter Rules:

Rule Name	Conditions	Actions	Status
+ Floor Storage ⋮	1 condition	1 action	Active 🔘

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