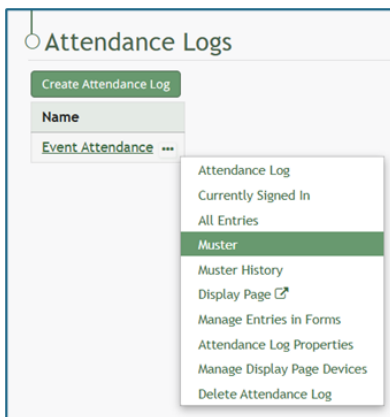


Activate Muster Mode for an Emergency

You can initiate muster mode for an emergency situation from both the Attendance Module Home Page as well as a specific attendance log's Information Page.

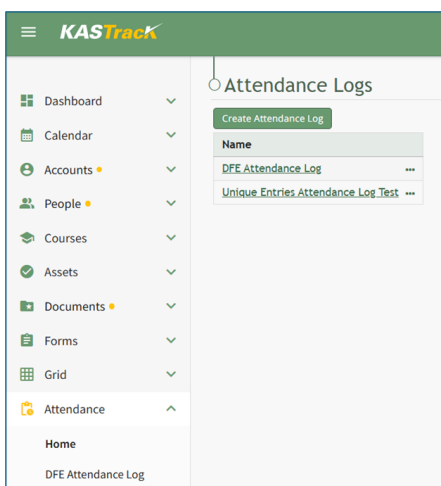
To activate from the Attendance Module Home Page:

Open the Home Page of the Attendance Module and click the three-dot icon to the right of the attendance log you wish to activate muster mode in, opening the context menu. Select "Muster", opening the Muster Page.



To activate from an attendance log's Information Page:

Select the attendance log you wish to initiate muster mode in from the Main Menu (if configured to be shown there) or click the name on the Home Page.



This opens the attendance log's Information Page.


DFE Attendance Log

Currently Signed In: 13
Total Entries: 40

Admittance Desk | Currently Signed In | Muster (Drill) | **Muster (Emergency)**


This attendance log can be accessed from the following links or QR Codes:

When signing in:
<https://devfrontend.kastrack.com/in/DFE-Test-Attendance-Log>



Download QR Code | Copy QR Code | Copy URL


When signing out:
<https://devfrontend.kastrack.com/out/DFE-Test-Attendance-Log>



Download QR Code | Copy QR Code | Copy URL

**Note: Muster mode is not currently active.
This link/QR code will only work when muster mode is activated.**

When mustering:
<https://devfrontend.kastrack.com/muster/DFE-Test-Attendance-Log>



Download QR Code | Copy QR Code | Copy URL

Select the red “Muster (Emergency)” button.

DFE Attendance Log : Muster

Muster mode is currently not activated for DFE Attendance Log
When you enable muster mode you will be able to see all users who were signed in when muster mode was activated and whether they have been accounted for.

Activate Muster Mode

Reason for activating Muster Mode *

Note: All currently signed in entries will be set to not accounted for. This may take a minute!

Activate Emergency Muster | Do Not Activate

Input any relevant information into the “Reason for Activating Muster Mode” textbox and click the red “Activate Emergency Muster” button.

If this is not an emergency, select the clickable “Do Not Activate” link and you will be returned to the Information Page where you can select to enter Muster Mode in a Drill.

Once Emergency Muster has been activated, the page will change. The muster summary at the top of the page communicates that muster mode has been initiated.

How To: Deactivate Muster Mode

Muster mode can only be deactivated from the Muster Page when muster mode has been activated.

Event Attendance : Muster Attendance Log > Event Attendance > Muster

Mustering initiated: Wed Nov 12 2025 at 10:30 AM by Mitzi Orkus
 Mustering has been in progress for 23 minutes.
✓ Accounted For: 3 / 3

[View Muster Link and QR Code](#) [Deactivate Muster Mode](#)

Select the “Deactivate Muster Mode” button, opening the Deactivate Muster Modal. Input any desired Deactivation Notes in the textbox provided.

Deactivate Muster ✕

Deactivation Notes

[Deactivate](#) [Close](#)

Select “Deactivate” and you will be redirected to the attendance log’s Information Page.

DFE Attendance Log : Muster ...

Mustering initiated: Wed Jan 07 2026 at 9:26 AM by Mitzi Orkus
 Mustering has been in progress for 0 minutes.
Accounted For: 0 / 13

[View Muster Link and QR Code](#) [Deactivate Muster Mode](#)

Not Yet Accounted For Show everyone

[Mark Checked as Accounted For](#) [Mark Checked as Signed Out](#) [Mark Older Than as Accounted For](#) [Refresh Table](#)

Show 250 entries Search:

<input type="checkbox"/>	Entry Initiator	Name	Signed In	Signed Out	Signed out by Name	I was signed out by someone else	Accounted For Date	Accounted For By Name	I was accounted for by someone else	Muster	Sign Out
<input type="checkbox"/>	_abrown	Added via form	Fri Nov 21 2025 12:46			No			No	Account For	Mark as signed out
<input type="checkbox"/>	_abrown	Added via form 2	Fri Nov 21 2025 12:48			No			No	Account For	Mark as signed out
<input type="checkbox"/>	_abrown	New test	Fri Nov 21 2025 12:48			No			No	Account For	Mark as signed out
<input type="checkbox"/>	_abrown	Test 23	Thu Sep 18 2025 12:11			No			No	Account For	Mark as signed out
<input type="checkbox"/>	_abrown	Test 8	Thu Sep 18 2025 11:09			No			No	Account For	Mark as signed out

Revision #3
 Created 2025-12-07 20:27:04 UTC by Mitzi Orkus
 Updated 2026-01-23 17:33:33 UTC by Mitzi Orkus