

Database Settings Page

The Module Levels Tab of Settings Page can be accessed from the Main Menu. The system default module levels for the module are visible in the Module Levels Table. New module levels with customizable permissions can be created and managed on this tab.

Settings

Database > Settings > Module Levels

Module Levels

Manage Module Levels

New Module Level

Module Level Name	Actions
Admin	
Client Account Manager	
Guest	
Manager	
Staff	

There are four system default module levels associated with the Database Module. An explanation of the permissions associated with each default module level are shown in the Database Module Level Permissions Table below.

System default module levels cannot be customized.

Database Module Level Permissions Table	
Module Level	Permissions
Admin	Manage roles (add/view/edit/delete, assign hidden roles, role permissions), Database (view/edit/delete/list/add, upload csv), Database Fields (edit/delete/view/list), Database Entry (view/edit/delete/list/add), Can delete entries from other modules, Database draft entries (abandon drafts from guests/users, view drafts from users/guests, list drafts from user/guests, reassign drafts), Database Group (list/add/edit/delete/view)
Guest	Database (view / list), Database Field (view / list), Database Entry (view / list)

Manager	Database (view / list), Database Field (edit / delete / view / list), Database Entry (view / edit / delete / list / add)
Staff	Database (view / list), Database Entry (View)

The above permissions only apply to users accessing this database via the database module. When integrated with other modules, users automatically have access to view and add entries for relevant items within the module. Example: If no one is allowed to view this database, but it is integrated to the forms module, then someone who can fill out forms relevant to this database can see the entries in it.

New Module Levels can be created in order to customize module level permissions to suit your organization's needs. An explanation of the icons associated with customized module levels have been provided in the table below.

Module Level Customization Icons	
Icon	Explanation
	The eyeball icon allows you to view users assigned to the module level as well as the permissions assigned to them.
	The bulleted list icon allows you to assign permissions to customized module levels.
	The pencil icon opens the Edit Module Level Modal.
	The trashcan icon opens the Delete Module Level Confirmation Modal.

How To: Add a New Module Level (Database Module)

A complete list of all permissions associated with the Database Module have been provided below.

- ☐ admin
 - ☐ manage-roles
 - ☐ add-role
 - ☐ assign-hidden-roles
 - ☐ delete-role
 - ☐ edit-role
 - ☐ role-permissions
 - ☐ view-roles
 - ☐ all-users-field-option
 - ☐ can-delete-entries-from-other-modules
- ☐ db
 - ☐ add-db
 - ☐ delete-db
 - ☐ edit-db
 - ☐ list-db
 - ☐ upload-csv
 - ☐ view-db
- ☐ dbdraftentry
 - ☐ abandon-drafts-from-guests
 - ☐ abandon-drafts-from-users
 - ☐ list-drafts-from-guests
 - ☐ list-drafts-from-users
 - ☐ reassign-drafts
 - ☐ view-drafts-from-guests
 - ☐ view-drafts-from-users
- ☐ dbentry
 - ☐ add-dbentry
 - ☐ delete-dbentry
 - ☐ edit-dbentry
 - ☐ list-dbentry
 - ☐ view-dbentry
- ☐ dbfield
 - ☐ delete-dbfield
 - ☐ edit-dbfield
 - ☐ list-dbfield
 - ☐ view-dbfield
- ☐ dbgroup
 - ☐ add-dbgroup
 - ☐ delete-dbgroup
 - ☐ edit-dbgroup
 - ☐ list-dbgroup
 - ☐ view-dbgroup
- ☐ list-specific-dbs

Revision #5

Created 2025-12-07 16:24:49 UTC by Mitzi Orkus

Updated 2026-06-10 17:27:13 UTC by Mitzi Orkus