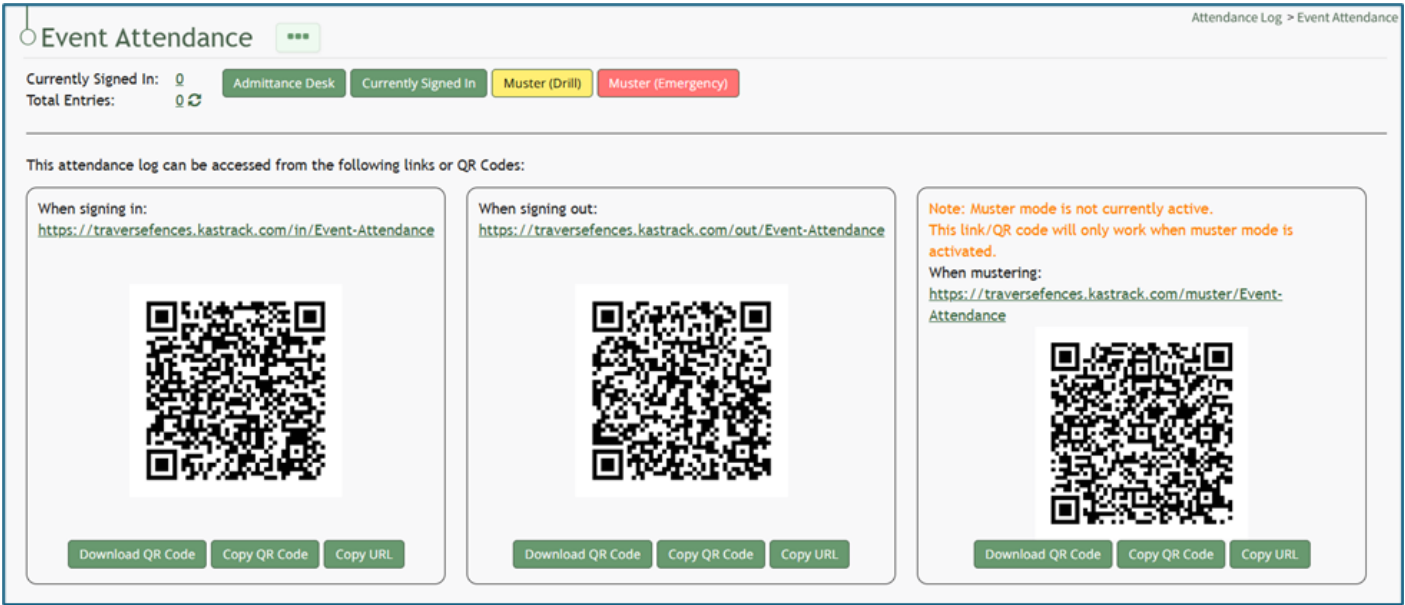


Attendance Log: Information Page

The Attendance Log Information Page highlights key information about an individual Attendance Log, displays QR codes and URL Links for Sign In / Sign Out / Muster, and provides buttons that allow for easy navigation. To the right of the page header is a three-dot icon that opens the content menu with various options.



Below the Information Page header, the number of individuals currently signed in to an attendance log and the total entries to date are displayed. Both of the numerical values are clickable links. Clicking the number currently signed in will take you to the Currently Signed In Page. Clicking the number of total entries will take you to the All Entries Page. Selecting the Refresh Icon to the right of total entries will refresh and update the total entries.



To the right are four buttons that access other pages associated with this attendance log.

Attendance Log Information Page Button Explanations	
Button	Action
	Selecting the Admittance Desk button opens the Attendance Log’s Admittance Desk Page.

Currently Signed In	Selecting the Currently Signed In button opens the Currently Signed In Page.
Muster (Drill)	Selecting the Muster (Drill) button opens the Muster Page. Drill is automatically included as the reason for activating muster mode.
Muster (Emergency)	Selecting the Muster (Emergency) button opens the Muster Page. You must include the reason for activating muster mode when you select the emergency button.

The Attendance Log Information Page has three sections: Sign In, Sign Out, and Muster. Each of these sections has a URL Link and QR Code to access the function of that section. There are three buttons that allow an individual to download the QR Code, Copy QR Code, and Copy URL.

The QR Code for muster mode will only work when muster mode has been activated.

This attendance log can be accessed from the following links or QR Codes:

When signing in:
<https://traversefences.kastrack.com/in/Event-Attendance>



Download QR Code

Copy QR Code

Copy URL

When signing out:
<https://traversefences.kastrack.com/out/Event-Attendance>



Download QR Code

Copy QR Code

Copy URL

Note: Muster mode is not currently active.
This link/QR code will only work when muster mode is activated.

When mustering:
<https://traversefences.kastrack.com/muster/Event-Attendance>



Download QR Code

Copy QR Code

Copy URL